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SCIENCE INSTITUTE

College of Arts & Sciences

Fairfield University

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DATE: November 1, 2024

TO: All Full-Time Science & Math Faculty Members

FROM: Dr. Shelley Phelan, Director of Science Institute

SUBJECT: Request for Proposals for Science Institute Rolling Grant

The Science Institute at Fairfield University is an endowed program in the College of Arts &

Sciences that supports activities and programs in the areas of science and mathematics, including

innovative teaching, curriculum development, lectures, and seed grants for research, along with

projects that promote the cultivation of an appreciation for scientific teaching and inquiry in the

University and the community at large.

The Science Institute announces our Rolling RFP that will be open on a rolling basis all full-

time Science & Math faculty members. This RFP will support grants of up to $1,000 for areas

currently underfunded at the university but that are vital for the continued success and

professional development of our faculty and students. Priority will be given to

supplement student travel to conferences to pres ent research, or s tudent research supplies. Since

the timing of such needs often falls outside of our s pring RFP schedule, we hope that this

rolling application can address some of the unmet needs in these areas.

The Institute encourages submissions that build connections between disciplines and that

demonstrate positive outcomes for students. In addition, submissions that advance Fairfield’s

Jesuit and Catholic identity are welcome. Applications that explicitly advance the goals of the

University Strategic Plan and/or College priorities will be given special consideration.

The Institute is directed by Dr. Shelley Phelan, Director of Science Institute. There is a rotating

faculty advisory committee that participates in the review of applications. Please submit the

application electronically as a pdf to jfrancis@fairfield.edu, and be sure to indicate which of